



Available Services

We offer the following services to our member libraries:
(Click on links below for more information)

- [Consulting](#)
- [Continuing Education Classes](#)
- [Online E-mail Subscriptions](#) (sign up here: [NLC ListServe](#))
- [SoLiS Newsletter](#)
- [Van Transportation](#)

Consulting

We love to travel! Need help weeding? Would you like to present a new program to your Friends group? Are you thinking about moving things around and need a second or a third set of eyes? **We want to help!**

The System administrator will visit your community or consult with you by telephone or e-mail. The administrator is available to do on-site training and will attend board meetings to discuss library related issues and concerns. All new library directors are encouraged to set up a meeting with the System administrator. You may also schedule a visit to the System office. Samples of policies, reports, long range plans, grant applications, state statutes and many other materials are available on request.

Trustees, Library Friends & other library supporters are encouraged to call the System office to obtain information relating to library statistics, statutes, funding, advice on who to contact at the regional and state level regarding library issues.

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Continuing Education Classes

There is an awful lot to know when you work in a library! That's why much of our time and resources are devoted to training and consulting for our member libraries.

The system offers many continuing education events each year. These can be used to help a librarian attain or maintain certification. But we think they are more valuable for the practical help they provide. For example, each year we hold several meetings to work on the forms needed to apply for Universal Service Fund discounts. We will come out to your library or school media center and help you learn how to use the databases provided

Continuing Education Classes *continued*

by the Nebraska Library Commission. Our goal is to help librarians and media specialists with whatever they need to do an effective job for their customers.

In our system plan for service, we list the following workshops as "musts" for each year:

- library trustee training,
- summer reading program training,
- a youth services retreat (offered cooperatively with Eastern Library System),
- an NLA/NEMA preconference program,
- electronic resources/database training,
- e-rate/universal service fund participation training.

We have an ongoing continuing education event in the form of **CASTL** -- Conversations Among Small-Town Librarians. This group meets informally at least 6 times per year. At each meeting, we do a round robin so librarians can share recent happenings/concerns in their libraries. We also usually have a pre-determined topic to discuss. Recent topics have included e-rate forms, standardized job titles and salaries, FirstSearch databases, and collection development issues. This is not only a very educational group, but a fun one too. We meet at various libraries around the system area, and everyone is welcome to come!

These are just a few of the workshops we will have -- keep checking our newsletter, [SoLiS](#), and the [webpage calendar](#) to see what's available.

Training in a workshop setting is only one facet of our services. Our administrator, Brenda Ealey, is available for on-site consultation in your library or media center. She can give advice on weeding (and even help get you started!), give one-on-one instruction on database and electronic resource usage, visit with your library board, and much more. To arrange a visit, call the system office (402-467-6188/800-288-6063) or [e-mail Brenda!](#)

The Southeast Library System also cooperates with the other [five regional library systems](#) and with the [Nebraska Library Commission](#), the [Nebraska Library Association](#) and the [Nebraska Education Media Association](#) to provide state-wide workshops, classes and seminars, drawing on the expertise of local, regional, and national presenters.

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Online List Service Subscriptions

This Internet-based mailing list has been set up to help System members stay updated on the services and programs offered through the Southeast Library System. It gives us a chance to distribute and update information in a timely manner, and encourages you to share questions, comments and new discoveries with librarians, media specialists, and other library supporters in Southeast Nebraska.

To subscribe, go to [Online List Serve](#) and follow the instructions for subscribing to mailing lists. Select SELS as the list you wish to join. Membership information will not be made public. The mailing list will only accept postings from list members, Library Commission staff and System Administrators.

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SoLiS Newsletter

SoLiS is the monthly email [newsletter](#) for the Southeast Library System. It is delivered to your email account, via subscription to the SELS email ListServe ([sign up here](#)) maintained at the Nebraska Library Commission. You will find a wealth of information pertaining to libraries and school media centers contained in each issue. The newsletter is emailed to all library directors and school media specialists, as well as System Boards and those who request a subscription.

Van Transportation

Need help getting somewhere? If one of the SELS Staff is going, you're welcome to hitch a ride! If you're willing to meet us, or we're going through your town, you can hop in the van.

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